

**KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS REGULAR BOARD
MEETING MINUTES**

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, November 7, 2025, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Aaron Smallwood
Leon Heaton
Danielle Matlock
Shreeta Waldon
Julie Bowers-Pryor
Chris Holcomb
Stephanie Hoskins
John Schmidt

DEPARTMENT OF PROFESSIONAL LICENSING

Jeff Bardroff, Section Supervisor
Catherine Falconer, Attorney Supervisor
Daniel Leffel, Attorney
Lisa Traylor, Administrator
Jessica Hartley, Administrator
Chasity Wray, Fiscal

OTHERS IN ATTENDENCE

Brandi Lay
Ashley Hubbard
Breckan Fox
Erin Sparks
Heather Caudill
Kelly Jones
Rachel Rudder
Rebekah King
Sarah Hill
Terry Smith
Jessy King
Anthony Sharkey
Ashley Pyles
Brenda Taulbee
Brook Nance
Clifton Bass
Candice Hall
Samuel Johnson

MEMBERS NOT PRESENT

Dr. Stephanie Raglin

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m. and introduced the new DPL staff member, Jessica Hartley.

MINUTES

- Mrs. Hoskins made a motion to approve the updated September 5, regular board meeting minutes. Motion was seconded by Mrs. Bowers-Pryor, and the motion carried unanimously.
- Mrs. Bowers-Pryor made a motion to approve the October 3, regular board meeting minutes. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

DPL REPORT

- Mr. Bardroff informed the board that two supervisor positions have been posted for the department.

OLD BUSINESS

- HB505 is still in the process of being implemented with CHFS and ADC.
- CCS forms have been approved by LRC and are awaiting final processing.

NEW BUSINESS

- Mr. Heaton volunteered to host the board sponsored clinical supervision training on 9/12/2025.

LEGAL COUNSEL REPORT

- No report.

APPLICATION REVIEW

- Mrs. Matlock made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion

was seconded by Mrs. Bowers-Pryor, and the motion carried unanimously. The Board entered closed session at 10:18 a.m.

- Mrs. Bowers-Pryor made a motion to enter open session at 1:30 p.m. Motion was seconded by Mrs. Hoskins, and the motion carried unanimously.
- Mrs. Matlock made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mr. Holcomb, and the motion carried unanimously.
- Mr. Holcomb made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mrs. Hoskins, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Mrs. Bowers-Pryor, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- Mrs. Bowers-Pryor made a motion to authorize the complaints committee to schedule a meeting to discuss ongoing complaints. Motion was seconded by Ms. Waldon, and the motion carried unanimously.

TRAVEL AND LODGING

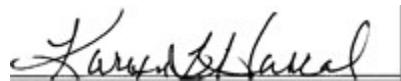
- Mr. Holcomb made a motion to accept travel, Per Diem for the November 7, 2025, regular meeting. Motion was seconded by Mr. Smallwood, and the motion carried unanimously.

NEXT MEETING

- December 5, 2025 @ 10:00 a.m.

ADJOURN

- Mr. Schmidt made a motion to adjourn at 1:32 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.



Karyn Hascal

ADC Board Chair

